



PATTERSON AQUATIC CENTER



1025 W. Las Palmas Ave. Patterson, CA 95363
(209) 895-8188

Use and Policies Reservation Packet Private Party & Pricing

Revised as of 7/1/2025

- A Private Party reservation is available before or after regular business hours; Fridays, Saturdays and Sundays and must be made with a minimum of 2 hours.



City of
PATTERSON
California

- This covers the rental of the entire facility and pool entry fees. Users are still subject to the PAC rules and must adhere to all PAC staff.
- All Private Party reservations can be made at the Recreation & Community Services Department no later than fifteen (15) business days prior to the event.
- Outside food is allowed inside the facility, however it must be prepackaged and precooked. No knives or weapons are allowed so please have cake or other food items pre-cut.
- It is the expectation to have all party members out of the facility and have their area cleaned up within 15 minutes after the facility reservation was expected to end. Pool usage will not be included in these additional 15 minutes to clean up the facility.
- Starting at the 16th minute after the expected reservation was supposed to end, if the party is not cleaned up and out of the facility an additional hour may be charged as an extension of the rental.

- Private Party pricing:

Pricing based on participants	2-hour bundles
1 – 50 participants	\$400.00
51 – 100 participants	\$570.00
101 – 150 participants	\$800.00
151 – 200 participants	\$1050.00

- All fees must be paid in full at the time the application is submitted.

Making a Reservation

- All applicants must complete a City of Patterson Rental Application and pay all fees when submitting a reservation. **The applicant must be present throughout the entire rental process and event. The applicant shall be the main contact for City staff and will be held responsible for any damages incurred or missing equipment/supplies.**
- An individual or representative of a group may inquire about the availability of a specific date and time, as well as rental rates by telephone or in-person at the Recreation & Community Services Department during regular business hours. **An available date cannot be held for possible use by making an inquiry.**
- Upon approval of an application, a facility rental permit will be issued authorizing the requested use of the PAC facility. Applicants shall not transfer, assign, or sublet use of the PAC or apply for use on behalf of another person or organization.

Denial of Reservation

- Use may be denied for the following reasons:
 - a. The PAC is physically incapable of accommodating the proposed activity due to breaking capacity or a city or state regulation, or safety reasons.
 - b. The applicant has failed to agree to comply with all of the conditions of the policy.
 - c. Another event is already scheduled on the requested date.
 - d. The applicant previously used the facility and failed to comply with applicable rules or conditions.
 - e. The applicant has twice before cancelled a scheduled event in the facility without prior notice.



- If at any time prior to, or during the scheduled event, the applicant is not in compliance with the policies and regulations stated in this policy, and after notice of noncompliance has failed or refused to comply (or compliance is no longer possible), the City, acting by and through the Recreation and Community Services Department Director, or his/her designee, may cancel the reservation or terminate the event. Under those circumstances, no fee previously paid by the applicant shall be returned.
- The City reserves the right to cancel a permit issued for any event or activity as deemed necessary. In the event of such a cancellation, notice shall be given as far in advance as possible and a full refund will be issued.

Liability and Insurance

- **Insurance**
 - All users of the facility shall procure and maintain, at their own expense and for the duration of the event covered, comprehensive general liability and property damage liability insurance, against all claims for injuries against persons or damages to property which may arise from or in connection with the use of the facility by the user, its agents, representatives or employees in the amount of one million dollars (\$1,000,000.00) per occurrence & two million dollars (\$2,000,000) aggregate.
- **Insurance Requirements**
 - All of user's insurance shall:
 - Name the City of Patterson, its employees, officials, agents, (collectively herein after "City and City personnel") as additional or co-insurance on an endorsement.
 - Contain no special limitations on the scope of protection afforded to City and City Personnel
 - Be the primary insurance and any insurance or self-insurance maintained by City or City Personnel shall be in excess of the user's insurance and shall not contribute to it.
 - Shall be "date of occurrence" rather than "claims made" insurance
 - Shall apply separately to each insured against the limits of the insurer's liability
 - Shall be written by insurance companies qualified to do business in California and rated "A" or better in the most recent edition of Best Rating Guide, The Key Rating Guide or in the Federal Register, and only if they are of a financial category Class VIII or better, unless such rating qualifications are waived by the City's Human Resources Manager due to unique circumstances.
 - The applicant's policy must include a 30 day written cancellation notice.
- **Certificate of Insurance**
 - The City of Patterson requires the following information on all certificates and/or additional insured endorsements:
 - Wording must read exactly, with no exceptions accepted: **"Additional Insured: City of Patterson, officials, employees and agents."** The primary user MUST be the one named on the insurance certificate. If for any reason this is not the case, the insurance will not be accepted.
 - Additional insured documents must accompany the Certificate of Insurance and indicate policy number, date, name of insurance company and name of "insured".



- **Certificate must be an original. No copies will be accepted.**
 - The Certificate of Insurance must be filed with the Recreation and Community Services Department no later than the date of final payment or fifteen (15) days prior to the event, whichever is earlier. If a certificate is not on file by this date, the reservation will be subject to cancellation.
- **Indemnification Clause**
 - To the full extent permitted by law, user shall defend, indemnify and hold harmless the City, its officials, employees and agents, from any liability, claims, suits, actions, arbitration proceedings, administrative proceedings, regulatory proceedings, losses, expenses or costs of any kind, whether actual, alleged or threatened, actual attorney fees incurred by the City, court costs, interest, defense costs including expert witness fees and any other cost or expenses of any kind whatsoever without restriction or limitation incurred in relation to, as a consequence of or arising out of or in any way attributable actually, allegedly or impliedly, in whole or in part to the use of facility by user. All obligations under this provision are to be paid by the user as they are incurred by the City.

Renter Responsibilities

- Supervision by PAC staff is necessary for the public's safety and well-being. PAC staff shall be responsible and have complete authority over the facility being used and all equipment, participants and activities. The PAC staff shall have the authority to request changes in activities or the cessation of activities. Applicants must comply with these requests and instructions. PAC staff shall be responsible for the enforcement of all policies, rules, and regulations. The PAC staff shall have the authority to deny or terminate the use of the facility if a determination is made by PAC staff that the user does not conform to the requirements of PAC use policies and regulations and/or may cause damage to the facility.
- In the event of damage, destruction, or defacement, the applicant shall be liable for all expenses required to repair, restore or replace the facility, it's furnishing, or equipment to its original condition. If this occurs, the permit applicant will be billed accordingly.
- Cleanup is the applicant's responsibility. This includes removing and disposing of all trash into proper receptacles. All personal items must be removed from the facility. Storage is not provided at the PAC.
- Youth events shall be supervised by one adult for every ten (10) minors. While PAC staff will be watching all youth at events, we ask that applicants assist PAC staff in the supervision of youth and acknowledge that PAC staff decisions are based on the concern for the safety of every individual.

Refunds and Cancellation

- Cancellation Policy
 - a. A group may cancel their reservation thirty (30) calendar days prior to the event with a refund but will be charged thirty dollars (30\$) for administrative fees.
 - b. A cancellation fee of 50 percent (50%) of the rental will be charged, if a group cancels their reservation within thirty (30) days or less prior to the event.
 - c. In the event the permit holder fails to appear for the scheduled use or cancels within five (5) business days or less before the event, no refunds of fees will be given.
 - d. A full refund or new reservation will be given due to cancellation caused by the PAC or due to inclement weather. The PAC is open rain or shine but will close if there is lightning.



- Refunds
 - a. If a refund is deemed appropriate, the applicant will be mailed a check 2 – 4 weeks after the cancellation occurs.

Miscellaneous Regulations/Prohibited Activities

- Animals are not permitted inside the PAC except those that serve as aids to physically challenged individuals. This includes, but is not limited to, guide dogs for the blind, hearing dogs for the Deaf, or the physically or mentally impaired.
- Illegal activities shall not be permitted. All groups and individuals using the PAC shall comply with City, County, State, and Federal laws. Fighting, gambling, and lewd conduct are prohibited.
- No firearms or other weapons are allowed in the facility.
- The use of alcohol and tobacco is prohibited in the facility.
- Applicants are not allowed to bring any outside music to be played at the event. The PAC will provide a speaker which the applicants may choose a preferred station.
- Personal property (equipment, supplies, etc.) must be removed from the PAC immediately following the event. The PAC reserves the right to remove any remaining items from the premises and have them stored at the owner's expense. If such equipment or supplies are not claimed within one (1) day after notice to the applicant, the PAC reserves the right to dispose of such material in any manner it deems appropriate and retain any proceeds received from such disposal. Any cost to the City, including, but not limited to, administrative costs incurred to dispose of the unclaimed property in excess of the revenue received from such disposal shall be billed to the user with payment due and payable in thirty (30) days.

Patterson Aquatic Center Rules

- Be safe
- Listen to the aquatic staff
- No glass, alcohol or drugs permitted inside the facility
- No smoking inside the facility
- Be respectful to Aquatic staff



The following is a list of rules that are included within the PAC rules as stated above:

All ages must pass a swim test upon entering the deep end.

All children under five must be accompanied by an adult in the water.

All children under nine (9) must have a parent in the facility.

No running on deck or diving boards. (No Backflips off the diving boards or unsafe jumps)

No inflatable flotation devices.

If needed, life vests are available for FREE within the office. If you would like to bring in your own lifejacket, it must be checked by PAC staff to verify that it is U.S. Coast Guard Approved.

No swimsuits with built-in floatation devices.

Only PAC-issued swim diapers are allowed.

Swim diapers are included in the admission price for small children.

No goggles that cover the nose (snorkel masks).

Persons dressed in street clothes are not allowed in the pool unless authorized by a Pool Manager.

No boisterous activity: dunking, pushing, hitting, fighting, and biting.

No gang colors or signs in the pool area.

No eating or drinking in the pool.

No swimming in baggy shirts due to increased drowning risk.

No swimming in jeans due to increased drowning risk.





PATTERSON AQUATICS CENTER FACILITY APPLICATION

All event applications are subject to approval by the Recreation & Community Services Department.

Please print or type the information below and answer all areas as thoroughly as possible. If the information does not pertain to your activity, indicate *not applicable*.

Name of Event: _____ Date of Event: _____

Event Start Time: _____ Event End Time: _____

Set up Time: _____ Tear Down Time: _____

What food items will you bring into the facility? _____

Private Party: 1-50 people 51-100 people 101-200 people

Number of Responsible Adult Supervisors: _____ Target Audience for the Event: _____

Estimated Number of Guests: _____ Number of children: _____

Participants Swimming Levels: Beginners Intermediated Advance
(Select all that applies)

Applicant Name (s): _____ DOB: _____

Address: _____ City _____ Zip _____

Email Address: _____

Phone: _____ Cell Phone: _____ Mobile Carrier: _____

Who is the target audience for the activity? _____

Estimated number of guests to attend: _____



FACILITY HOLD HARMLESS WAIVER

The undersigned agrees to indemnify, hold harmless and defend, the City of Patterson, its' officials, employees, volunteers, agents, and representatives against any and all claims or liabilities of any injury or death to any person or damage to property in any manner arising out of or incident to the performance of this agreement, including without limitations all consequential damage, whether or not resulting from the negligence of the undersigned or their agents or guests.

Applicant Signature

Date

COVID-19 Assumption of Risk and Waiver of Liability By signing this agreement, I acknowledge the contagious nature of COVID-19 and other communicable diseases and voluntarily assume the risk that I may be exposed to or infected with COVID-19 by participating in any activity or event at a City of Patterson facility, and that such exposure or infection may result in personal injury, illness, permanent disability, and /or death. I understand that the risk of becoming exposed to or infected with COVID-19 at any City of Patterson facility may result from the actions, omissions or negligence of myself and others, including, but not limited to, City of Patterson employees, volunteers and programs participants and their families.

KNOWING AND VOLUNTARY EXECUTION

I have carefully read this application and the policies and procedures packet and fully understand its' contents. I am aware that this is a contract between myself, and the City of Patterson and I sign this application of my own free will.

Applicant Signature

Date

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The City of Patterson Recreation & Community Services Department hopes you enjoy using our facilities. If you have any questions or concerns, please call our office at 209-895-8080 during regular business hours, M-Th 8:00am to 6:00pm and Fri. 8:00am to 5:00pm. In case of emergency please dial 911. If you need assistance during the weekend, please call our part-time staff at (209)495-2370, or 911 in case of an emergency.

Office Use Only:

Approved: _____ Date: _____

